

Gloucester Railway Carriage and Wagon Museum

Volunteer Application Form

Thank you for indicating your wish to be considered as a volunteer with the Gloucester Railway Carriage and Wagon Museum. Please complete the application form below and return it to the museum either by post or as an attachment to an email to the appropriate address at the end of this form.

If you wish to volunteer at the Gloucester Railway Carriage and Wagon Museum, you must first become a member and if working or undertaking an active role such as restoration, attend an induction where training will be provided before starting work.

**delete as required. Please complete all sections*

About You

Surname:		Forename:	Title:
Address:			
			Postcode:
Phone Numbers	Home:		Date of Birth / /
	Mobile:		
Email Address:			
Email is our preferred method of communication, this MUST be a personal (not business) address, and please do not give an email address unless it is checked regularly.			
Are you – currently in work / looking for work / retired *			
What is / was your trade or profession?			

Medical, Fitness and Disability

Do you have or have you ever had a medical condition that could limit what you are able to do at the museum? Y/N *
If yes, please give details:

Emergency Contact

Name:		Relationship to you:	
Telephone Numbers	Home:	Mobile:	

Gloucester Railway Carriage and Wagon Museum CIO (GRC&WM)

To enable you to volunteer at the museum you MUST be a member of the GRCWM. Further details can be found online here: https://grcwm.jimdofree.com/
<ul style="list-style-type: none"> ➤ I am a Member of GRCWM, my Membership number is: GRCWM:.....* ➤ I am not currently a member but my application and fee are attached* ➤ I have joined but currently awaiting my membership card and details*

Previous Railway, Transport and/or Museum Experience

Have you ever worked on any Railway or at any Museum, including the GRCWM, in any capacity? Y/N*

If “Yes” which Heritage Railway, Main Line Railway Company or Museum?

What was / is* your role / job*?

Please be aware that if you are currently employed by a main line railway company, it is **your** responsibility to manage the total numbers of hours you work both as a volunteer and as an employee so as **not** to exceed the legal limit(s) in any given period.

Availability and Commitment

Please be aware that: -

- As many Volunteer Roles may require off-site working (such as marketing and publicity through our exhibition stands), do you have your own transport Y/N*, if “No” are you able to travel on public transport, depending on the location Y/N*
- Some Volunteer Roles may require you to be able to get to the Museum or its exhibitions/events which it attends early and/or finish late.
- We like volunteers where possible to help with additional duties required at our special events, would you be able to assist Y/N*

Have you understood the three bullet points above and answered Y/N at the relevant areas Y/N*

Reference-please note

In certain circumstances we may ask for a reference. These include if you would (or have ever worked) for a Railway, Transport Company or Museum where your reference provider must be someone from within that organisation.

If we require a reference, we will ask you for the name and details of the person we should contact.

Signature

In signing or submitting this form, I understand that:-

1. Completion of an application is not a guarantee of an offer of a Volunteer Role and that you may be asked to undertake other Volunteer Roles until a position within your area of interest becomes available.
2. As a volunteer I will receive no payment for the work I do or any travelling expenses to or from the Museum.
3. As a volunteer I may be required to wear a uniform and/or safety clothes and/or equipment which I will have to provide at my own expense.
4. If I have given a commitment to the Museum by allowing myself to be rostered for any duty on any given day, I am expected to attend to fulfil that duty or find a suitable replacement and notify the museum in advance of non-attendance and any replacements made.
5. I confirm that I have the explicit consent of the Emergency Contact to give their contact detail and for them to be printed on my Work Permit/Working Member ID Card and it is my responsibility to keep this current.

I understand I have a responsibility to ensure the information provided or confirmed on this form is kept up to date. I confirm that I have completed this form myself and that the information given above is correct to the best of my knowledge (<i>if you have completed this form for someone else please tell us and be aware that we always do our best to find a role for everyone, no volunteer is turned away solely due to disability, but the number of suitable positions can be restricted through the inherent dangers of railway, transport and museum operations.</i>)	
Signed:	Date:
Signed on behalf of:	

Parent/Guardian Consent (for Juniors wishing to become volunteers)
(Delete if not appropriate)

By signing and returning this form, I agree to the above-named children becoming members and to taking part in GRCWM activities. To my knowledge, he/she has no special care needs, dietary requirements, allergies or medical conditions that could affect his / her safety at the GRCWM, other than those declared on this form. I understand that in the event of any injury, illness or other medical need, all reasonable steps will be taken to contact me, and to deal with the situation appropriately. I understand that I must inform the GRCWM of any changes to the information provided on this form.	
Parent/Guardian Signature:	Date:
Parent/Guardian Printed:	

All personal information will be held and treated confidentially and will only be used to process your application to become a working volunteer at the Gloucester Railway Carriage and Wagon Museum. The Museum complies with all current Data Protection Regulation.

Email: grewm@outlook.com
 Phone Contact: 07859 357 827
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